



Greater Hartford Association of REALTORS®
433 South Main Street, Suite 106
West Hartford, CT 06110
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LEAVE OF ABSENCE POLICY

In accordance with the Bylaws of the Association, the Board of Directors may grant Leave of Absence in their sole discretion for up to six months. Members of the Association may request a Leave of Absence by submitting this form. A detailed explanation of the reason for requesting the leave must be provided for consideration by the Directors.

If Leave of Absence is granted, payment of applicable local dues and fees for membership and lockbox services is waived. As a result, each of these and all related services to you are suspended. Upon returning from leave of absence you will only be required to pay a prorated amount of any applicable dues or fees from the first day of the month in which you return through the end of the respective service period.

The portion of annual membership dues attributable to Connecticut REALTORS® and the National Association of REALTORS® must be paid in full by the due date, which is January 1st of that year.

Please note that any membership dues or service fees paid prior to the Leave of Absence period are non-refundable.

Should you wish to return from the leave early, you merely need to contact our Membership Department to reactivate your membership and services. On the other hand, if you need to extend the leave, another request must be submitted to our Board of Directors for approval. To extend your leave of absence, again, please contact our Membership Department.